



## Key Club Scholarship - Instructions

### Description of Scholarship

The Pennsylvania Kiwanis Foundation will be awarding 6 scholarships, at \$2,000 each.

Key Club Scholarships were designed to provide recognition to Key Club Members of the Pennsylvania District of Key Club International. These four scholarships include the:

- Phil Broadhead Memorial Scholarship
- Barry J. Halbritter Scholarship
- Myrna Perkins Memorial Scholarship
- Willi Schaefer Scholarship

An individual who applies is eligible to receive one scholarship. The recipient of the scholarship shall be a graduating high school senior that has demonstrated leadership abilities, and provided service to others, and has achieved academic excellence. In addition, the recipient shall be of high moral character and striving for excellence in all their endeavors. The scholarship recipients will be notified in July 2019 by mail.

### Qualifications

- Applicant must be a high school senior in the year he/she applies, eligible to graduate, and with full intention of continuing his/her education after graduation at a college, university, technical, or vocational school.
- Active Pennsylvania Key Club member, including dues paid.
- Applicant should have a grade point average (GPA) of a 2.5 or better on a 4.0 scale.

### Application Procedures

All applicants must submit the following items:

- Completed application form.
- A copy of an official school transcript with an explanation of grading system utilized. Official transcripts are preferred but unofficial transcripts will be accepted.
- Three letters of recommendation that describe your leadership ability and service to others.
  - One letter must be from either your Faculty or Kiwanis Advisor.
  - The letters must be no more than two pages in length and they should be on letterhead, dated and signed by your references.
  - Do not include letters from family members.
  - Professional references only (work, club or volunteer related)

**The application with all supporting documents must be scanned and e-mailed no later than April 15, 2019.  
Note: Late e-mailed documents or e-mails with not all files attached will not be considered.**

- Please e-mail the complete application and attachments in one e-mail to the following e-mail address: [scholarships@pkfonline.org](mailto:scholarships@pkfonline.org).
- Add the e-mail subject line: "Key Club Scholarship – [Your Last Name]".

### Selection Procedure

- All complete applications will be reviewed by the Pennsylvania Kiwanis Foundation Scholarship Committee.
- This committee will choose the best applicant taking into consideration the following: service, leadership, citizenship, and academics as reflected in the application documents.

### Pennsylvania Kiwanis Foundation Scholarship Award Policy

Students may apply for multiple eligible scholarships. A student may only receive one scholarship from the Pennsylvania Kiwanis Foundation. The amount and number of scholarships, selection of winners, and the payment thereof are determined solely by the Board of Directors, Pennsylvania Kiwanis Foundation. All application materials received by the Scholarship Committee of the Pennsylvania Kiwanis Foundation shall become its property and will not be returned.

**Questions?** Please contact the Scholarship Chair Emily Reed at 717-502-7233 or [scholarships@pkfonline.org](mailto:scholarships@pkfonline.org).